

**LETTER OF UNDERTAKING FOR SPECIALIST CERTIFICATE IN
TEACHING AND LEARNING OF PRESCHOOL ARTS EDUCATION**

Dear Student,

IMPORTANT CONDITIONS FOR STUDENTS TO NOTE:

ATTENDANCE

1. You are expected to fulfil **100% attendance per module** and submit all required project/course work for the programme. This attendance is required to receive the e2i funding in the following paragraph.

FUNDING MATTERS

2. e2i will fund 70% (before GST) of the course fees for eligible candidates for arts instructors from the NAC-AEP database (including Self-Employed Persons/Sole proprietor that has professional qualification (minimum of a diploma) in the relevant art form.
3. By accepting the usage of the e2i funding, you shall not receive any other funding from government sources in respect of the funded amount by e2i.
4. The minimum expected fulfilment of assignments to pre-schoolers aged 4 to 6 is to **secure two (2) paid teaching assignments and earning at least \$100 for each assignment within six (6) months upon end of training (course completion):**
 - i. Failing which, the e2i 70% funding will not be extended to you and **you will be liable to pay the funded course fees (i.e. \$850.46) to SEED Institute,**
 - ii. The duration of completion is subjected to extension, due to the COVID-19 situation,
 - iii. To submit Contract for Service or proof of income for assignments that are completed after course completion to info@seedinstitute.edu.sg

CHECKLIST FOR REGISTRATION

5. Please make sure that you have prepared/submitted the following documents during your registration:
 - i. NRIC Front & Back
 - ii. Minimum Diploma in relevant art form + Academic Transcript
 - iii. Art Resume
 - iv. Letter of Eligibility for SIRS (*If applicable*)
 - v. Indicate your SkillsFuture Credit amount usage during registration
6. All applicants are subjected to approval from NAC to receive e2i funding.

All applicants are subjected to SEED Institute's approval.

SEED Institute reserves the right to reject an applicant (even if the Letter of Acceptance and Terms of Agreement has been received by applicant and class has started) and not disclose any information on rejection.

I have read through the above conditions and fully understand them. SEED Institute reserves the right to amend the conditions of the Letter of Undertaking from time to time without prior notice.

Name of Student
(per NRIC)

Intake

Signature

Date